



Graphic Design/Web Specialist

Consultative Design

Brainstorming

*HTML/CSS/
JavaScript*

Design Elements and Principles

Image Optimization

Color Theory

Font Management

Vendor Printing

Strong Client Relationships

Problem Solving

Scanning/Photo Manipulation

Custom Art/Graphics

File/Folder Structuring

Typography

GARY CLIMO

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GRAPHIC DESIGNER/DESKTOP PUBLISHER/WEB DESIGNER

Highly self-motivated and goal-oriented professional committed to pursuing a long-term career in graphic design, desktop publishing, and web design. Offer a track record demonstrating strong analytical and problem solving skills, brainstorming, a keen eye for design, computer proficiency in many programs, intensive project management, and ability to follow through with projects from inception to completion.

QUALIFICATIONS SUMMARY

- In-depth experience applying graphic design principles to produce high-quality, deadline-driven electronic and printed deliverables for the world's leading Executives; managed multiple short-term and long-term projects from start to finish
- Intrinsic creative talent offering a keen eye for quality, consultative design, and document layout
- Fluent in the Mac OS X operating environment. Proven ability to quickly learn and apply new technologies particularly through self-training
- Completed high-quality print and electronic deliverables including brochures, posters, studies, newsletters, logos, meeting binders, invites, webinars, web pages, teleconferences, and other member-facing materials
- Highly proficient and experienced in the application and usage of QuarkXpress, InDesign CS3, Photoshop CS3, Illustrator CS3, Dreamweaver, Adobe Acrobat Professional, Adobe Distiller; HTML and CSS
- Proficient in the application and usage of PowerPoint, Flash CS3, JavaScript and Microsoft Word
- Excellent proofreading and editorial skills; maintained exemplary quality control through self-proofing, blueline review, collaboration with editorial team, and style guide adherence
- Exceptionally well organized; strong team and work ethic and willingness to work hard for team and employer goals
- Highly experienced in submitting native and other file types to print vendor

EDUCATION

Bachelor of Arts in Graphic Design, Marymount University—Graduated 2006

PREVIOUS EMPLOYMENT

*Graphic Design/Desktop Publishing Specialist,
Corporate Executive Board (CEB), Rosslyn VA, 2006–February 5, 2009*

Responsible for steering CEB's intellectual property through the process from idea to presentation, interfacing with editors and authors alike. Finding creative ways to present information to educate top executives at some of the best and brightest companies around the world, managing both long-term and fast-turnaround projects. Prioritizing and delegating work whilst offering support to other designers, fostering strong working relationships by providing consultative design, creating compelling graphics and illustrations whilst ensuring all parties meet their deadlines.